



**REPUBLIC OF KENYA
COUNTY GOVERNMENT OF WEST POKOT**

When replying please quote
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P.O. BOX 222 - 30600
KAPENGURIA

HUMAN RESOURCE MANAGEMENT

CHANGE OF PAYPOINT FORM
SECTION 1

Clearance from previous Bank/Pay point

Name of the Bank..... Branch.....

Sign and Stamp.....Date.....

SECTION 2

I.(Name).....Date.....

Wish to instruct my Employer to pay my monthly salary and /or my loan

Name of the Bank..... Bank Code.....

Bank Branch..... Branch code.....

Account No.....

Yours faithfully,

NAME.....Sign.....Date.....

SECTION 3: HUMAN RESOURCE MANAGEMENT

Date Received.....Date Authorised.....

Name

Designation.....Signature.....